

**TUESDAY, FEBRUARY 17, 2026**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, February 17, 2026, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of  
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from February 10, 2026, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of  
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated January 20, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$288,106.64 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of  
Then and Now Certification Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 17, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$99,830.86 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of  
Supplemental Appropriation Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for SUPPLEMENTAL APPROPRIATION:

**TUESDAY, FEBRUARY 17, 2026  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**\$1,480.00 – 2097.580.35.540104 – WORKS ACT Contract Svc – Pickaway Works**

**\$400.00 – 2039.402.32.590100 – S- IDEP Other Expenses – Sheriff**

**\$400.00 – 2039.403.32.590100 – S-STEP Other Expenses – Sheriff**

**\$7,025.25 – 2938.100.30.590300 – ARPA Governmental Svc - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATIONS:

**\$17,339.64 – 2938.100.30.510200 – ARPA Salary – Commissioners  
TO**

**2938.100.30.590300 – ARPA Governmental Svc – Commissioners**

**\$2,420.67 – 2938.100.30.520100 – ARPA OPERS – Commissioners  
TO**

**2938.100.30.590300 – ARPA Governmental Svc – Commissioners**

**\$362.62 – 2938.100.30.520200 – ARPA Medicare- Commissioners  
TO**

**2938.100.30.590300 – ARPA Governmental Svc – Commissioners**

**\$1,224.04 – 2938.100.30.520300 – ARPA Insurance – Commissioners  
TO**

**2938.100.30.590300 – ARPA Governmental Svc – Commissioners**

**\$147.99 – 2938.100.30.520310 – ARPA Life Insurance – Commissioners  
TO**

**2938.100.30.590300 – ARPA Governmental Svc- Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of  
Fund Transfer Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for FUND TRANSFER:

**\$85,280.61 – 1001.103.30.570100 – CO Match Crime Victims – Pickaway County Victims of Crime  
Program**

**TO**

**2034.620.11.455000 – Local Share Crime Victims – Pickaway County Victims of Crime Program**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of  
Amended Certificate:**

**TUESDAY, FEBRUARY 17, 2026**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for AMENDED CERTIFICATE:

**\$250.00 – 1121.160.12.420010 – Vendors License Fee OCC – Auditor**  
**\$238,495.00- 3025.100.21.490000 – Transfer-Fairground IMP BC – Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Working on a SharePoint public share for the 4<sup>th</sup> district in place of using DropBox.
- VMware updates applied to Dell VM hosts
- Server updates applied
- YubiKeys deployed to all of the LEADS users at the SO in order to meet the new compliance standards
- Will continue to deploy YubiKeys county departments.
- Mark planning to physically replace the BOE firewall this week

**In the Matter of**  
**Report Provided by Tiffany Nash:**

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals - None
- This Week
  - Southeast Sector EMAO Meeting – 2/17 (Ed)
  - NG911 Pickaway County Location Database Training – 2/17 (Tiff & Jason from GIS)
  - She Means Business – 2/18
  - Fire Chiefs Association Meeting – 2/18
  - Extreme Weather Information Network Group – 2/19
- Next Week
  - The rest of the carpet install in the EOC is taking place this week.
  - Healthcare Coalition (Regional) Meeting – 2/24
  - COTS Exercise Evaluator / Controller Training – 2/26
  - Webinar: Current Geological & Meteorological Changes to Critical Infrastructure
- Programs
  - EMA Operations
    - Met with Mayor Blanton on 2/10 who had questions on the plans for extreme temperature and daytime shelters for people.
    - Met with the Health Department and OhioHealth Berger planning staff regarding staging areas for evacuation, reunification, and other planning needs.
    - Finalizing founding documents for the Targeted Violence and Terrorism Prevention Committee
  - 911 Coordinator
    - Revenue & Expenditure sent in on 2/10
    - Received notice from the State 911 Program regarding updates to the 911 Plan:
      - ORC 128.12 (B)(1) – only need majority vote.
      - ORC 128.07(B)(2) – 90 days to file with our (State) office.
      - He recommends sending them to all the local municipalities as well for their files.
  - LEPC
    - Exercise 2/12 at South Bloomfield
  - Radio Programming –
    - No new updates
  - Drone Program –
    - Receiving inquiries from the public asking if EMA needed drone pilots and if we had questions regarding legislation on drones.

**TUESDAY, FEBRUARY 17, 2026**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

- CERT
  - Request for EMA to speak at Family Fun Day April 11th as well as CERT volunteers

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: February 17th Agenda
  - Pickaway County Subdivision Regulations Amendment
  - Jackson Township – Rezoning Application
  - Darby Township Zoning Code Amendment
- Outstanding Plats:
  - Graham Ravines Preliminary Plan
- Lot Splits:
  - Approved 3 lot splits in the last week, 8 open applications currently.
- CDBG
  - No Update
- Park 762 Concept Plan

**In the Matter of**  
**Report Provided by Angela Karr:**

The following is a summary of the report provided by Angela Karr, Deputy County Administrator:

- There were no BWC claims (total 2) and no unemployment claims (total 0) filed for the week.
- Casualty Insurance Claims – No updates
- Gove Deals –
  - PCSO provided information to post the two old Harley Davidson Motorcycles for sale.
- Personnel –
  - No new hire packets has been handed out this week, and a total of 7 in 2026.
- Job openings –
  - P/T Custodian – Posted / No applications
  - F/T Custodian – Posted / Received additional application, (3) total
    - Amber Boyer completed preliminary phone interviews.
  - Maintenance Worker - Posted / No applications received
  - Death Investigator – 6 Applications received and forwarded to Dr. Yates for review
  - Fiscal Specialist Administrative Assistant – Posted / 30 Applications Received. Interviews were held on Wednesday 2/11 and 2/12.
  - Accounts Payable Administrative Assistant – Posted / 30 Applications Received. Interviews were held on Wednesday 2/11 and 2/12.
- Building Department – No Report
- Health Insurance – No Report
- Sharon Hart & Annie Brooks from the Auditor’s Office continue to provide assistance for fiscal duties

**In the Matter of**  
**Executive Session:**

At 9:40 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Marc Rogols, County Administrator, Angela Karr, Deputy County Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**TUESDAY, FEBRUARY 17, 2026  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

At 10:04 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

No Action taken.

**In the Matter of  
Adrienne Kuhn was Offered Employment  
As Administrative Assistant in the Pickaway  
County Commissioners' Office:**

Mr. Rogols, County Administrator, and Angela Karr, Deputy County Administrator, conducted interviews for the full-time Administrative Assistant position in the Pickaway County Commissioners' Office, and it was their recommendation to hire Adrienne Kuhn. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to hire Adrienne Kuhn as the Administrative Assistant in the Pickaway County Commissioners' Office, effective Monday, March 9, 2026.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of  
A Resolution Supporting the  
Pickaway County Cybersecurity  
Program Adopted November 25, 2025  
In Accordance with Ohio Revised  
Code Section:**

During business conducted while in session, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No: PC-021726-10**

**A RESOLUTION SUPPORTING THE PICKAWAY COUNTY CYBERSECURITY PROGRAM ADOPTED NOVEMBER 25, 2025, IN ACCORDANCE WITH OHIO REVISED CODE SECTION 9.64(C); AND AUTHORIZING IMPLEMENTATION AND MAINTENANCE OF THE PROGRAM BY THE TECHNOLOGY DIRECTOR.**

**WHEREAS**, Pickaway County Board of Commissioners Approved and Adopted the Pickaway County Cybersecurity Program on November 25, 2025; and

**WHEREAS**, Amended Substitute House Bill 96 of the 136th General Assembly enacted Ohio Revised Code Section 9.64, requiring the legislative authority of each political subdivision to adopt a cybersecurity program that safeguards the political subdivision's data, information technology, and information technology resources to ensure availability, confidentiality, and integrity, consistent with generally accepted cybersecurity best practices; and

**WHEREAS**, Ohio Revised Code Section 9.64 requires counties to adopt such a cybersecurity program not later than **January 1, 2026**; and

**WHEREAS**, the Ohio Auditor of State issued Bulletin 2025-007 providing guidance and implementation expectations for political subdivisions to achieve compliance with Ohio Revised Code Section 9.64; and

**WHEREAS**, the Pickaway County Department of Information Technology, under the direction of the Technology Director, has developed a written Cybersecurity Program consistent with generally accepted cybersecurity best practices, including the National Institute of Standards and Technology (NIST)

**TUESDAY, FEBRUARY 17, 2026  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

Cybersecurity Framework and the Center for Internet Security (CIS) Controls, as contemplated under Ohio Revised Code Section 9.64(C); and

**WHEREAS**, the Technology Director has presented the Cybersecurity Program to the Board of County Commissioners of Pickaway County for review and adoption.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY  
COMMISSIONERS OF PICKAWAY COUNTY, STATE OF OHIO:**

**SECTION 1. Adoption.**

The Board of County Commissioners hereby adopts the **Pickaway County Cybersecurity Program**, attached hereto and incorporated herein as **Exhibit A**, as the official cybersecurity program of Pickaway County in accordance with Ohio Revised Code Section 9.64(C) and Auditor of State Bulletin 2025-007.

**SECTION 2. Authorization.**

The Technology Director is hereby authorized and directed to implement, administer, and maintain the Cybersecurity Program, including making non-substantive updates necessary to keep the Program consistent with generally accepted cybersecurity best practices and evolving cyber risks. Any material or substantive revisions to the Program shall be presented to the Board of County Commissioners for approval.

**SECTION 3. Compliance.**

All departments, offices, and employees of Pickaway County shall comply with the Cybersecurity Program, including required cybersecurity training and cybersecurity incident reporting procedures established therein, as applicable to their duties.

**SECTION 4. Effective Date.**

This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of  
Accurate Heating and Cooling Quote for  
Pickaway County Sheriff's Office:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote from Accurate for the Pickaway County Sheriff's Office in the amount 36,325.00. Accurate Heating and Cooling will replace mixing valve due to the existing does not appear to be large enough for flow demand.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of  
Otis Elevator Company Quote for  
Pickaway County Courthouse:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote from Otis Elevator Company for the Pickaway County Courthouse in the amount of \$23,352.25. Otis Elevator Company will install new traveling cable that carries both power and communication signals between the elevator controller and the elevator cab.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of  
All-Ohio Door and Glass, LLC Quote for  
Pickaway County Fairgrounds:**

**TUESDAY, FEBRUARY 17, 2026**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote from All-Ohio Door and Glass, LLC for the Pickaway County Fairgrounds in the amount of \$13,175.00. All-Ohio Door and Glass, LLC will install:

- 4 double door sets 7ft height – Mullion, rim exit device and door sweeps,
- 1 double door set 8ft height – Mullion, rim exit devices and door sweeps,
- 2 single exit doors, and door sweeps

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of**  
**People Driven Technology Quote for**  
**Pickaway County IT Department:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote from People Driven Technology for the Pickaway County IT Department in the amount of \$76,917.90. It will include Palo Alto Networks PA, 5 year term for premium support, Prisma Access Agent subscription for 5 years, and Precision AI Network Security Subscription Bundle for 5 years.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of**  
**Report Provided by Sheriff Hafey:**

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff.

- Four new unmarked cars are at Parr. We will rotate them as they are completed.

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by Mark Rogols, County Administrator:

- Building Department –
  - No Report
- Insurance –
  - Met with MET LIFE and working to resolve the new contact brochure
- Dog Shelter –
  - No Report
- Maintenance –
  - Heritage Hall Door Project
  - OTIS Courthouse Elevator Cable Install
  - Accurate PCSO Mixing Valve
- Engineer's Office –
  - No Report
- Miscellaneous –
  - Memorial Hall – Requested updating service last week, waiting on response from Rumpke
  - Palmer Energy Report (2/12/26)
  - One-time Strategic Community Investment Grant (\$200,000) – Funding Pending
  - 136<sup>th</sup> General Assembly Capital Budget Project Application
  - Appraisal of Prosecutor's Office completed last Wednesday 2/4/26
  - WDC Organizational meeting last Thursday 2/12/26
  - Meeting with Mayor Blanton for America 250 last Friday 2/13/26
  - Meeting with Judge Chaffin in reference to Court System Wednesday 2/18/26.

**TUESDAY, FEBRUARY 17, 2026**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**In the Matter of**  
**Executive Session:**

At 10:36 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Brian Hill, P3, Tiffany Anderson, P3, Bill Scala, K-Nova, Nate Green, Montrose, Dave Robinson, Montrose, Tim McGinnis, Planning Development, Marc Rogols, County Administrator, Angela Karr, Deputy County Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

At 11:21 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

No action taken.

**In the Matter of**  
**Barbara Younkin Family:**

The Barbara Younkin Family members Todd Younkin, Tamara Seymour, and Tyler Younkin met with the Commissioners to discuss questions and concerns about SR 762 and US 23.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending February 14, 2026.

A total of \$175 was reported collected as follows: \$75 in dog license; \$30 in dog license late penalty; \$50 in adoptions, and \$20 in microchip fees.

No stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

**TUESDAY, FEBRUARY 17, 2026  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

Attest: \_\_\_\_\_  
Brandy Stewart, Clerk